

## Pool Rental/Usage Procedure

Obtain Regulations for use of Facilities and fill out the Request for use of School Facilities section.

Person/People renting the pool are responsible to obtain a lifeguard with current certification who will be present **on deck** during the entirety of the use of the pool. (If you have more than 50 total people in the pool(s), you are required to have a second guard **on deck**.) A copy of the certification should be attached to the Request for use of School Facilities when it is turned in for approval. If you do not know a certified lifeguard, you may request a list of names and phone numbers to contact. Please be prepared to compensate the lifeguard at least minimum wage (\$7.25) per hour for their service.

Attach a certificate of liability insurance for the day/dates you are utilizing the pool with Rensselaer Central Schools Corporation as an additional insured and a minimum coverage of \$1,000,000.00 (One Million Dollars) to the Request for use of School Facilities when it is turned in for approval.

Once all of this information is turned in to the Pool Director, Ryan Standish, Athletic Director, Ken Hickman or Designee, a decision will be made as to whether the approval will be granted.

Upon approval, \$20.00 per hour fee will be due to Pool Director, Athletic Director or Designee. At this time, you will receive a copy of the pool rules and an expectation of those rules being followed is in place at this time.

The day/dates of your rental, Pool Director, Athletic Director or Designee will open the pool (door 11 at the north end of the high school) 30 minutes prior to your rental and return 30 minutes after to lock-up the pool.

All other rental/usage Pool Director, Athletic Director or Designee have authority to approve and waive fee if deemed appropriate.